

LUISS



Regulations of *Luiss Business School*

(resolved by the Executive Committee at its meeting of 6 February 2020)



SECTION I – Purposes and Scope

Article 1

Scope

These Regulations govern the mission, organization and operation of Luiss Business School, hereinafter referred to as the School.

Article 2

Definition and Mission

Luiss Business School is a school of Luiss Guido Carli University. The School's mission is to train the executives of tomorrow, promoting both *curiosity-driven* and applied research activities which are of immediate benefit for companies. The School promotes advanced training in which research and teaching methods are closely intertwined (*research-led teaching*) to also meet the real needs of the *business community*. The School forms a bridge between academia and the professional world, satisfying the requirements of many *stakeholders* such as students, businesses, and academics.

The School, with regard to Luiss Guido Carli guidelines and regulations, works closely with the Department of Business and Management.

The School's organization is based on the following principles:

- functional academic independence in the creation of strategies and strategic policies;
- operational, organizational and administrative independence in compliance with the Statutes of Luiss Guido Carli;
- transparency, simplicity, and social and financial responsibility in management.

Based on these principles, the School is committed to achieving a prominent position among European business schools, with the intention of being recognized at an international level for excellent academic standards in teaching and research and with a focus on an entrepreneurial attitude aimed at growth in small and large organizations.

In the pursuit of these aims, the School intends to take advantage of the heritage and tradition of the business and governance culture of the organizations which are part of its network of relationships. Furthermore, the School aims to actively participate in the development of managerial training and research in the business and management sector, as well as in the dissemination to scholars and companies of topics linked to global sustainability and corporate social responsibility.



Article 3

Activity

In compliance with applicable regulations, including but not limited to the following, the School:

1. plans, organizes and implements postgraduate training courses in all areas of management and business science;
2. submits to the Academic Senate the planning and implementation of masters and doctorate programs, which is subject to verification with the other schools and departments in order to ensure integration and to avoid duplication;
3. plans and implements externally accredited master's degrees, in partnership with national and international public and private institutions;
4. designs and implements training programs for graduates and custom and executive programs for managerial staff and directors;
5. participates in contracts and calls for tenders for training, research, and consultancy projects;
6. promotes, commissions and implements training initiatives, research, and skills transfer projects for public and private bodies, in association with national and international public and private institutions;
7. organizes and runs conferences, seminars, and workshops targeting the in-depth analysis of topics of interest to the School itself or to its partners;
8. promotes the publication of collections, volumes, and other forms of academic works in association with Luiss University Press and other national and international publishers;
9. proposes the activation of observatories and research centers supporting its own objectives;
10. provides consultancy services to public and private companies, local, national, and international institutions, in association with other Luiss Guido Carli schools and/or departments or with other national and international public and private institutions.

In addition, the School, within the limits of its mission, may plan and implement other types of initiatives in association with other Luiss Guido Carli schools or departments.



SECTION II – Organization

Article 4

Governing Bodies

The School's governing bodies are:

- the President and the President's Committee;
- the Dean;
- the Steering Committee;
- the Faculty Board.

Article 5

The President

The President:

- chairs the President's Committee;
- provides guidance and policies for the School's strategic development plan;
- oversees relations between the School and its stakeholders.

The President is appointed by the Board of Directors of Luiss Guido Carli.

Article 6

The President's Committee

The President's Committee is responsible for the supervision of all of the School's activities. It decides, acting on a proposal from the Dean, on the strategic plan, the annual budget, faculty management, the annual reporting plan, and all of the School's financial documents, which are to be submitted to the Executive Committee of Luiss Guido Carli for approval. It also approves changes to the fundamental organizational structures as well as human resource and equipment requirements.

Acting on a proposal from the Dean, it appoints the members of the Steering Committee.

The President's Committee consists of:

- the President of the School;
- the Rector of Luiss Guido Carli;
- the General Manager of Luiss Guido Carli;
- the Dean of the School.

The President's Committee is convened at least four times a year and chaired by the President.



Article 7

The Dean

Acting on a proposal from the Rector, in consultation with the President of the School and the General Manager of Luiss Guido Carli, the University's Board of Directors appoints the Dean. The Dean is selected from among the University's tenured professors. The Dean may not hold a non-teaching institutional office at the University. The term of office lasts for three years and can be renewed.

The Dean:

1. represents the School and is responsible for its promotion, and its financial results
2. submits proposals to the President's Committee for the appointment of the members of the Steering Committee, to hold office for one year and be eligible for reappointment;
3. convenes and chairs the Steering Committee, the Faculty Board and the Faculty Board Executive;
4. represents the School in the University's Academic Senate and in Luiss Guido Carli bodies and institutions;
5. prepares and compiles, based on Luiss Guido Carli guidelines and in agreement with the Steering Committee, the annual budget and strategic plan, the annual reporting plan, and all of the financial documents which must be submitted to the School's President's Committee and the Board of Directors of Luiss Guido Carli for approval;
6. compiles, implements and amends, as the case may be, in association with the Faculty Board Executive and in consultation with the Faculty Board, the School's faculty management plan, which must be approved by the President's Committee;
7. appoints managers for the School's areas of operation and defines the organizational structures in accordance with Luiss Guido Carli guidelines and may appoint his or her own representatives for specific matters of strategic interest for the School;
8. decides on teaching contracts and duties within the limits of financial independence and consistent with the business plan set by the School's Steering Committee;
9. establishes annually, with the support of the Faculty Board Executive, on the basis of the strategic and operating plan and in accordance with the School's faculty management plan, the number of tenured professors and Business School professors and how they are to be used, and submits the relevant proposal to the Faculty Board and the President's Committee for approval;
10. promotes the development and implementation of training, research, and consultancy plans, in accordance with Luiss Guido Carli guidelines;
11. promotes the School's participation in national and international calls for tenders, selecting partners, and recommending relevant projects to the School's various areas;
12. manages, in association with the Faculty Board Executive or a representative of the latter, the coordination, assessment, development, recruitment and promotion of faculty, the planning of programs, research, and internationalization activities;



13. is responsible for the assessment of teaching and of research by the School's academic staff as well as, in conjunction with the General Manager of Luiss Guido Carli, the performance and quality of service of the administrative staff.

Article 8

The Steering Committee

The School's Steering Committee supports the Dean in defining and implementing the School's strategic policies in agreement with the President's Committee.

The Steering Committee consists of:

- the Dean of the School;
- up to 5 Associate Deans, to be selected from among the School's Faculty Board;
- up to 3 senior management figures, to be selected from among the School's managers.

The Steering Committee is convened at least once a month and is chaired by the Dean. The Committee works with the Dean in:

- approving the strategic plan and the annual budget as proposed by the Dean, to be subsequently submitted for final approval to the School's President's Committee;
- devising and implementing the strategic and operating plans as well as periodic monitoring of economic-financial performance;
- preparing and approving, on the proposal of the Dean, the commencement of training and academic initiatives by the School, to be subsequently submitted to the Faculty Board Executive;
- submitting for the approval of the President's Committee, on the proposal of the Dean, changes to the organizational structure, including the recruitment of human and operational resources.

Article 9

The School's Faculty Board

The School's Faculty Board consists of:

- the Dean of the School
- tenured professors from the Department of Business and Management seconded to the School, as specified in Article 9.1
- Business School professors, i.e. academic staff hired on a private sector contract exclusively for the School (Lecturer, Luiss Business School Associate Professor, Luiss Business School Full Professor and Professor of Practice), as specified in Article 9.2.

Each member of the School's Faculty Board participates in the Board's deliberations for all matters falling within their remit and subject to any limitations associated with their positions, in accordance with what is stipulated in the rules and regulations governing Departments.



The School's Faculty Board is convened and chaired by the Dean of the School and meets at least three times a year.

The School's Faculty Board, without prejudice to the principle of assessment among peers:

- provides guidance to the Steering Committee on strategic management and on establishing academic guidelines;
- provides guidance to the Steering Committee on the planning and implementation of training initiatives targeting the School's academic development;
- proposes, through the Dean of the School, the vacancies for tenured professors and Business School professors to be hired, as envisaged in the strategic plan;
- establishes, stating reasons therefor, a ranking of names for the appointment of Business School professors to be submitted to the Dean or for subsequent forwarding to the Department Council in order to complete the recruitment process relating to tenured professors;
- approves, stating reasons therefor, the proposals of the Dean of the School for the promotion of Business School professors and for tenured faculty, which will then be forwarded to the Department Council in order to complete the recruitment process as far as tenured professors are concerned;
- supports the Dean in coordinating the matters to be handled with the Department of Business and Management, especially in relation to the processes for recruiting and promoting tenured faculty;
- proposes projects for research grants and the associated academic staff, to be submitted to the Academic Senate, in accordance with the regulations governing research grants;
- approves the annual report on teaching and research submitted by the Dean of the School;
- submits proposals to the Steering Committee regarding the opening and closing of research centers.

Article 9.1

Tenured Professors

Tenured professors belonging to the Departments of Luiss Guido Carli may be seconded to the Business School on foot of orders approved by the Executive Committee of Luiss Guido Carli, which will also regulate such professors' duties in the Departments and how the costs are to be apportioned.

The management of tenured professors belonging to the Business School is regulated by a specific faculty management plan, which will address the implementation of faculty management, recruitment and promotion criteria and processes, faculty workload and faculty remuneration.



Article 9.2

Business School Professors

Business School professors are divided into Lecturers, Associate Professors, Full Professors and Professors of Practice.

Lecturers and Professor of Practice are hired on fixed-term contracts (non-tenured), which provide for exclusivity and may be renewed, while Associate Professors and Full Professors are hired on permanent contracts (tenured). Associate Professors may also be hired on fixed-term contracts, capable of becoming permanent subject to a confirmation process to be regulated by the School's faculty management plan.

The management of Business School professors belonging to the Business School is regulated by a specific faculty management plan, which will address the implementation of faculty management, recruitment and promotion criteria and processes, faculty workload and faculty remuneration.

Article 9.3

Faculty Board Executive

Within the Faculty Board is the Faculty Board Executive, consisting of the Dean of the School, who convenes and chairs it, and the Associate Deans of the School. The Dean of the Department of Business and Management is invited to meetings of the Executive.

In particular, the Executive:

- submits proposals to the Faculty Board on the guidelines to be adopted in relation to teaching and research;
- acting on a proposal from the Dean of the School or the latter's representatives and after obtaining the opinion of the Faculty Board, decides on proposals for establishing academic programs, to be subsequently forwarded to the relevant university authorities for further approval as the case may be;
- acting on a proposal from the Dean of the School, appoints the examination commission to oversee the process for hiring Business School professors and tenured professors, in the latter case to be forwarded to the Department Council for formal approval;
- handles the management, coordination, assessment and development of faculty;
- appoints the commission to assess the work done by tenured professors and Business School professors;
- promotes the establishment of scholarships and research contracts.

Article 10

Strategic Committee

The Strategic Committee is an external advisory committee which supports the School in the development of its strategic plan.



It is divided into two sub-committees:

- one which has a specific focus on all matters relating to internationalization (the International Advisory Board);
- one which has a specific focus on all matters relating to relationships, communications, and the development of agreements with companies (the Corporate Advisory Board).

International Advisory Board

The meetings of the International Advisory Board are convened and chaired by experts who are external to the school's management. The committee is composed of heads of foreign academic institutions in the business and management sector, and of managers with proven experience of international private and public, profit, and non-profit institutions and organizations. The external members are called to take part in the International Advisory Board by the Dean. They hold office for three years, which can be renewed for one term only. The International Advisory Board meets at least twice a year.

Corporate Advisory Board

The meetings of the Corporate Advisory Board are convened and chaired by the President of the School. The committee is made up of managers with proven experience who represent the major institutions, businesses, organizations, and multinational companies operating in Italy. The external members are invited to take part in the Advisory Board by the President. They hold for three years, which can be renewed for one term only. The Corporate Advisory Board meets at least twice a year.

Article 11

Final Provisions

For matters not specified in these Regulations, reference should be to the Statutes and Regulations of Luiss Guido Carli University where applicable.