



Stamp duty to be paid
electronically* –
authorization no.
47242/2013

REQUEST FOR CERTIFICATES - REGISTERED STUDENTS

I, the undersigned _____
born in _____ on _____
tel. _____ / _____ e-mail _____
student identification number _____

request the following certificates on duty stamped paper

Type of certificate	no. copies	Italian	English
Registration certificate			
Registration certificate with accompanying transcript			
Registration certificate indicating language exams and level of language proficiency			
Registration certificate with accompanying transcript and weighted grade point average			
Certificate detailing the study plan			
Certificate of submission of the "Assignment of thesis title" form			
Certificate showing payments made <input type="checkbox"/> by academic year <input type="checkbox"/> by calendar year			
Other (please specify) _____ _____			

The requested certificates will be:

picked up in person or by a proxy

sent by e-mail to _____

sent by mail to the provided address. The certificate will be sent by registered mail.

The person making the request absolves the University from all responsibility for any loss or damage.

Street _____ no. _____

Postal code _____ City _____ Prov. _____

c/o (last name, first name) _____

Date _____ Signed _____

Please, attach a copy of a valid **identification document** (front and back).

*The duty stamp will be available for payment on your Web Self Service once the request has been received

Luiss

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