



(Ref. Agreement n. PO/ / POS/25 stipulated on date / /  
by the University)

## **Internship Project Form for Graduates (by the Employer)**

### **Employer Details**

Host Company:

Business Name:

Internship Location:

NACE (Europe):

Industries Type of (e.g NAICS) /Code/Country: /

VAT Number/Tax Code:

Website:

Legal Representative (First and Last Name):

Phone/Fax:

Email Address:

### **Intern's details**

Last Name: Name:

Place and Date of Birth:

Mailing Address:

Home Address (if different from mailing address):

Tax Code:

Department and Degree Program Name:

Graduation date:

Email:

Phone/Mobile:

### **Internship details**

Internship Location:

Timetable to access to company premises: - From To

Length and duration of the internship: / / To / /

From/(start and end date)

For a total of months (maximum 6):

Total hours of the internship:

Supervisor: Raffaella De Felice

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Insurance policies:

- Civil liability coverage with Unipolsai Company, n. 1/39178/65/150054304
- Accident insurance with UNIPOLSAI n. 150055537/2

Facilitation (if any):	Expenses refund	Yes	No	if yes, specify
	Luncheon voucher	Yes	No	if yes, specify
	Other	Yes	No	if yes, specify

#### **Details of Employer Supervisor**

Last Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Tax Code: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone/Mobile: \_\_\_\_\_

#### **Learning objectives and internship description**

#### **Competencies to acquire**

#### **The intern's duties**

- Follow the instructions of the supervisor and refer to them for any organizational or other need;
- Respect the confidentiality requirements about production process, products or other information about the Employer of which he has knowledge, both during and after the training period;
- Comply with Employer regulations and rules on hygiene and safety.

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**Tools used to identify the interns**

- Spontaneous application on Employer website
- Luiss Career Services Office Contact
- Other Luiss contact
- Other                      Specify

Intern's signature

Stamp and signature of the Host Company

Stamp and signature of Luiss Guido Carli  
General Manager  
Giovanni Lo Storto

Rome,