



Call for Application Mobility a. y. 2024/2025 for Stanford International Honors Program (SIHP) – Summer Term

This call is open to Luiss students enrolled in the 2nd year of the following Bachelor’s Degree in the academic year 2023/2024:

- Economics and Management
- Economics and Business
- **Business Administration**
- Political Science
- Management and Computer Science
- Politics: Philosophy and Economics

Program	Destination
Stanford Summer Term	California, USA

Applications can be submitted from 8 until 26 January 2024 at 1:00 PM.

Application Deadline	By 26 January 2024 at 5.00 PM
Selection Results	By 26 February 2024
Confirmation of participation	Within one working day

1. General Rules

Selected students will have the possibility to attend courses at Stanford in the Summer 2024 (June – August, 2024), after finishing the 2nd year at Luiss. Students will be registered at Stanford for 8 weeks and will be required to pay all fees directly to Stanford, apart from the normal tuition fees at Luiss. All expenses related to the participation in the program, will be borne by students. Furthermore, students must comply with all the regulations of the host university during their study period at Stanford.

While every effort will be made to provide students with complete, accurate and timely information, Luiss reserves the right to change, amend, modify or revoke the aforementioned program. Luiss is not responsible for any cancellation or modification due to events beyond its control. If the program is cancelled or modified for these reasons, Luiss will inform all interested students in a timely manner.



2. Specific program rules

Students have to reach a minimum amount of 8 Stanford Units. If they pass these units, they will be recognized on the Luiss study plan in accordance with Luiss regulations.

Students may enroll in more than 8 units, but additional tuition fees will incur. Students will be allowed to change or drop out of the courses by the end of June, after an ad hoc Stanford and Luiss Academic Coordinators approval.

Please note that the study plan could change upon the arrival at Stanford.

3. Compatibility with other International Programs

The calendar at Stanford does not permit students presently attending the Structured Exchange with Utrecht to participate to the SIHP.

The calendar at Stanford might be incompatible with some academic calendars of Erasmus and Exchange Partners. Students interested to both programs are urged to check academic calendars accordingly.

4. Tuition and fees (TBC)

For Summer Session 2024, tuition will be \$1,282 per unit . For 8 units it will be \$8,205 with a tuition reduction of 20% (IHP discount) already included. The Document Fee (\$125), the Campus Health Services Fee (\$241), and the Technology Fee (\$81) will be required to be paid out to Stanford. Additionally, there will be a \$130 fee directed to the I-20 Fee, to be paid to the Summer Session.

Please note that the above-mentioned fees might be subject to change and will be confirmed in the next months.

5. Requirements

Eligible students can apply if, within the Winter exam session a. y. 2023-24 (4 December 2023 - 3 February 2024), they have passed a minimum of 38 credits.

Students enrolled in the Bachelor's Degree in Economics and Management, Economics and Business and Management and Computer Sciences are required to have passed the exam Mathematics 1.



Students enrolled in the Bachelor's Degree in Business Administration are required to have passed the exam **Calculus**.

Students enrolled in the Bachelor's Degrees in Economics and Management and Political Science are required to present one of the following certificates¹:

- Test of English as a Foreign Language (TOEFL) - Minimum score of 100
- International English Language Testing System: Academic (IELTS: Academic) - Minimum overall band score of 7.0
- Cambridge Assessment English - Minimum score of 180 on the Cambridge English Advanced, CEFR Level C1
- Duolingo - Minimum score of 120
- Pearson Test of English Academic (PTEA) - Minimum score of 70
- SAT (Evidence Based Reading and Writing) - Minimum score of 660
- ACT (English) - Minimum score of 29

Students enrolled in Economics and Business, Politics Philosophy and Economics, **Business Administration** and Management and Computer Science are not required to present an English certificate.

Students will be able to participate only if they have no pending administrative issues with Luiss.

6. Application procedure

Applications can be submitted from 8 January until 26 January 2024 at 5:00 PM. In order to apply, students must complete the application form and upload the required attachments in the web self-service area of the Luiss website. Only applications accompanied by all documentation and received by the application deadline will be considered. Students are encouraged to apply well in advance of the application deadline.

In case of doubts about the documents to upload or to get further information about the requested documents, students are invited to contact the International Development Office (international@luiss.it) before the application deadline.

Furthermore, students that might require compensatory tools or dispensatory measures are invited to get in contact with the International Development Office (international@luiss.it) before applying to the program, in order to get more information on the special provisions guaranteed in the selected destination.

¹ The mentioned certificates should not be older than two years from the start of the program (June 2024).



6.1 Attachments requested in application

Please note that the APPLICATION must be completed through the web self-service. Please note that only PDF documents will be accepted. Documents other than PDF will not be read by the system and, as a consequence, will not be evaluated. Please also see How to complete the online Application instructions.

The attachments must be **readable, scanned and not photographed, and named as follows:**

DOCUMENT_SURNAME_PROGRAM (e. g.: PASSPORT_ROSSI_STANFORD).

1. Certificate of proficiency of the English Language;
2. Curriculum Vitae;
3. Passport²;
4. One motivation letter in English to be addressed to the International Development Office (international@luiss.it). The content of the document should be specific, attesting to the motivation to attend the program. As the other documents, the motivation letter needs to be uploaded in PDF on Web Self Service;
5. Other certificates (optional).

Only for Luiss students taking part in an international mobility program (Erasmus, Exchange,) during the 1st semester of the a.y. 2023-2024 for whom the grades have not yet been registered into their student careers:

- A self-declaration by the student indicating the exams passed at the partner university and the proposed recognition in the Luiss student career;
- Print-out/Screenshot of exams passed at the partner university during the mobility program, if available.

These documents will only be used for this selection process. For the formal recognition of credits and grades into the Luiss student career please refer to the relevant procedure.

7. Selection

An Academic Commission nominated by the Dean of the Undergraduate School will select students on the basis of a non-disputable evaluation and create the four different rankings, one for Economics and Business, one for Economics and Management, one for Management and Computer Science one for Political Science and Politics, Philosophy and Economics and one for **Business Administration**.

² Students commit to renew their passport should the expiration date not cover the whole mobility period and depending on the partner university's requests.



The eligible candidates will be ranked after the analysis of their academic performance (credits and weighted average grade, each weighting 60% and 40%). The academic performance will be calculated on the basis of the data available to the Student Office by the end of the Winter exam session 2023-2024. Candidates are responsible to check its accuracy in due time.

For Luiss students taking part in an international mobility program (Erasmus, Exchange) during the 1st semester of the a. y. 2023-2024 for whom the grades have not yet been registered into their student careers: the number of credits considered will include those obtained during the 1st semester mobility period according to the documents provided in the online application as detailed in Paragraph “12. Attachments” requested in the online application. The average grade considered for this selection procedure will be the one prior to their departure for the mobility program.

An additional motivational interview may be required.

After the selection, students will be required to present to their Academic Coordinator possible study plans for their approval (please note that for some courses there are pre-requirements). Students can choose 2 or 3 courses at Stanford for 8 Units: this list will be confirmed and published on Luiss website.

8. Communication of results

In compliance with current provisions on personal data protection, rankings will not be published. Students will be informed of the result of their own application only. Information such as other candidates' position in the ranking will not be disclosed. Selected students will receive the communication via e-mail by 26 February 2024 on their Luiss student e-mail account (date may be subject to change). Thus, students are strongly invited to check their Luiss email account every day while the selections are ongoing.

Selected students will be required to confirm their acceptance through written notification within one working day from the notification of results.

9. Additional points

The participation in this program will provide additional points to the Final Grade of the Bachelor's Degree, according to Luiss rules.

10. Useful Contacts

10.1 For generic queries

International Development Office
email: international@luiss.it

**10.2 For program related queries**

Program	Contact person	Email Address	Telephone Number
<u>Stanford Summer Term</u>	Manfredi Mineo	mmineo@luiss.it	+39 06 85225685

Published on 13 December 2023, **updated on 11 January 2024**.