



Call for applications to the comparative selection procedure for n. 2 collaboration contracts on the EU funded project BRIDGEGAP

1. Premise

A comparative selection procedure, based on qualifications, approved by Luiss CE, is organized to assign n. 2 collaboration contracts – according to the National Collective Bargaining Agreement for Collaborators at Private Universities (ACNC) – for supporting research activities related to the project BRIDGEGAP (G.A. n. 101132483, CUP I83C23001280006), funded by the EU within the framework of the Horizon Europe program (hereinafter "the project").

2. Subject of the contract

The project aims to fill the knowledge gaps regarding both the extent to and the mechanisms by which corruption infiltrates open societies even across borders and it produces measurements of corruption across countries and time by its innovative models, as well as social network maps. It also assesses and offers solutions to the digital transparency gaps, ranging from the tools of transparency, the use and abuse of technology in corruption and anticorruption to the state of it. Finally, it assesses public accountability and anticorruption regulation across EUMS and candidate states to identify regulatory and impact gaps, thus addressing the academia-policy gap in corruption studies.

The purpose of this comparative evaluation selection procedure is to select 2 collaborators for carrying out the following activities:

- Position n. 1 - Proof Editor

The selected candidate will be responsible for ensuring the accuracy and clarity of all written content produced by the project. This includes editing research reports, website content, and other communication materials to maintain high standards of quality and coherence. This position requires a commitment to achieving ambitious communication targets and fostering collaboration among partners to maximize the project's outreach.

- Position n. 2 - Contents Marketing Manager.

The Contents Marketing Manager will be responsible for managing the production and dissemination of communication materials about the project through social media, website and events. This role involves working closely with the project principal investigator and all project partners to ensure consistent and engaging content across various platforms. The candidate will also manage the project's website and

social media accounts, ensuring they are regularly updated with relevant information and content. This position requires a commitment to achieving ambitious communication targets and fostering collaboration among partners to maximize the project's outreach.

3. Location, duration and remuneration

Project research activities to be carried out will belong to Luiss, under the supervision of the Scientific Coordinator of the project, who will verify correct performance of the contract and the consistency between results achieved and objectives set.

Here below the duration and the remuneration provided for each profile:

- Position n. 1 - Proof Editor

Duration: commencing from the first day of the month following the awarding of the contract, compatibly with the timing of administrative procedures, to the 31/12/2027, end of Bridgeway project.

Maximum gross amount depending on the fiscal regime of selected candidate: 9,000.00 euro.

The amount includes contributions to be paid by the researcher.

The remuneration will be paid in deferred semi-annual instalments from project funds.

- Position n. 2 - Contents Marketing Manager

Duration: 12 months, commencing from the first day of the month following the awarding of the contract, compatibly with the timing of administrative procedures.

Maximum gross amount depending on the tax regime of the selected candidate: 6,000.00 euros

The amount includes contributions to be paid by the researcher.

The remuneration will be paid in deferred monthly instalments from project funds.

4. Admission requirements

Admission to the comparative selection procedure is allowed providing the following requirements, failing which the candidate will be excluded:

- Position n. 1 - Proof Editor

- a) Four-year and/or master's degree in social science, obtained at an accredited university;
- b) Good knowledge of written and spoken English. Candidates should indicate their level of proficiency and any certifications in their CV.



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- Position no. 2 - Contents Marketing Manager
 - a) A degree in Marketing, Communications, Journalism, or a related field or equivalent in practice (website developed, successful social media)
 - b) Proven experience in social media management, content creation, and marketing.
 - c) Excellent written and verbal communication skills in English aside one's own language.
 - d) Strong understanding of social media platforms, trends, and best practices.
 - e) Experience with website management, including content updates and SEO optimization.
 - f) Proficiency in multimedia production, including video creation and editing.

In any case, for admission to the comparative evaluation selection procedure it is necessary that the candidates:

- enjoy of their civil and political rights;
- not have a criminal record and not be the addressee of measures concerning the application of preventive measures, civil decisions and administrative measures entered in the criminal records database;
- be aware that they are not undergoing criminal proceedings.

The following requirements will be positively evaluated:

- Position no. 1 - Proof Editor
 - IT skills, particularly proficiency in Excel.
 - Previous experience in proofreading or editing.
 - Familiarity with public integrity and anticorruption issues.
 - Other additional qualifications and specific experiences relevant to the role. This includes experience with European research projects, knowledge of web development, and proficiency in other languages.
- Position no. 2 - Contents Marketing Manager
 - Proficiency in social media management tools



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- Familiarity with website content management systems (CMS) such as WordPress.
- Experience with graphic design software (e.g., Adobe Creative Suite) and video editing tools (e.g., Final Cut Pro, Adobe Premiere).
- Strong analytical skills for tracking and reporting on communication metrics.
- Excellent interpersonal skills for effective collaboration and communication with project partners.
- Ability to write clear, engaging, and scientifically accurate content.
- Prior experience with governance/anticorruption community.
- Time management skills and the ability to work independently and as part of a team.

This comparative selection procedure is not open to those who, on the date of the deadline for the submission of applications, are related, by blood or marriage up to the fourth degree inclusive, to a professor affiliated with the department or unit responsible for this notice of competition, the Rector, the General Manager or a member of the Board of Directors of the University, pursuant to articles 18(1)(b) and 18(1)(c) of Law No. 240/2010 as amended.

The prescribed requirements must be fulfilled by the deadline set out herein for the submission of applications. In the absence of fulfilment of the prescribed requirements for admission or in the absence of a declaration of their fulfilment, the candidate will be excluded from the procedure.

Candidates are admitted conditionally. At any time and by means of a decision stating the reasons therefore, the Administration may exclude a candidate from the procedure for failure to fulfil the prescribed requirements.

5. Applications

Applications must be sent through the online form available on the Luiss website at the following link:

<https://www.luiss.edu/research/recruiting-calls>

without exception, no later than 3pm (CET, UTC+2) on the **twentieth day running from the day after the date of publication** of this call for applications. If the deadline falls on a public holiday, it will be extended to the first working day thereafter.

The following documentation must be attached to the application:





- 1) Curriculum vitae in English;
- 2) Copy of a valid identity document;

After the submission of the online application, including attached documents provided, candidates will receive a confirmation message at the e-mail address indicated. In case of non-receipt of the aforementioned email, contact the Research Office (06.8522.5989 - ricerca@luiss.it).

Incomplete applications or applications sent and not received by the deadline will not be considered. Luiss declines all responsibility for non-receipt of applications deriving from any causes attributable to third parties, fortuitous events or force majeure.

Finally, it should be borne in mind that the Administration will check the truthfulness of the content of the declarations in lieu received and that, in addition to forfeiture of any benefits obtained on the basis of untrue declarations, the candidate could well be criminally liable for falsification of documents and making false statements.

The submission of an application to participate in this comparative selection procedure shall constitute full acceptance of the conditions set out herein.

Candidates with disabilities, within the meaning of article 3 of Law No. 104 of 5 February 1992, may apply in their application for the facilitations provided for in article 20 of the same law (additional time, special aids, etc.), attaching certification relating to the specific disability issued by the competent local medical commission.

6. Selection Criteria

The selection will be carried out by a specially appointed Evaluation Committee and based on the analysis of the candidates CV.

The overall final score will be up to 30 points. The minimum score to attain eligibility is 18 points.

The commission evaluation is final and unappealable.

7. Evaluation Committee



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The Evaluation Committee will be appointed after the expiring date of applications submission deadline with a specific Luiss Rector's decree.

The Evaluation Committee shall be composed of:

- the Scientific Coordinator of the project;
- two project team components.

Every member of the Evaluation Committee can appoint a substitute.

One of the members of the Evaluation Committee will be entrusted with the task of recording secretary.

8. Evaluation Outcome

The outcome of the comparative selection procedure and the final ranking are published on the Luiss website at <https://www.luiss.edu/research/recruiting-calls>.

Finally, the Committee formulates an overall judgement for each candidate and compiles a ranking in descending order based on the sum of the scores obtained. The above ranking will remain valid until the end date of the project for needs directly related to the project and its implementation. In the event of a tie as regards the scores obtained, the youngest candidate shall be afforded precedence. Publication shall be deemed to constitute notification to all intents and purposes.

The winning candidates will be notified in writing of the offer of a contract at the ordinary e-mail address provided when submitting the application. The position must be accepted within 7 days after date of receipt of the offer, failing which the contract will be forfeited.

If the winner is a foreign candidate, he or she will have to meet all applicable labour law requirements for foreign nationals at the time of signing the contract. The contract is individual and indivisible. The contract shall conclude and the associated relationship shall cease on expiry of the term and shall not be tacitly renewable.

9. Publication

This call for application is published, as well as on the Luiss website at <https://www.luiss.edu/research/recruiting-calls>, also on the website www.euraxess.org.



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10. Processing of personal data

Pursuant to article 13 of Legislative Decree No. 196/2003 (hereinafter the "Data Protection Code") and article 13 of Regulation (EU) 2016/679 (hereinafter "GDPR 2016/679") on the protection of persons and others with regard to the processing of personal data, the personal data provided by candidates will be processed in compliance with the above mentioned legislation and confidentiality obligations.

The data will be collected by Luiss Libera Università Internazionale degli Studi Sociali Guido Carli, with registered office at Viale Pola 12 in Rome, the controller with regard to the data in question, and processed for the purposes of managing this comparative evaluation selection procedure and the awarding of the collaboration contract, if any, for academic research and dissemination of results.

11. Disputes

The Courts of Rome shall have exclusive jurisdiction over any disputes that may arise in relation to the interpretation and performance of this call for applications.

12. Other rules

For all matters not specifically addressed in this call for applications, reference is to be made to the National Collective Bargaining Agreement for Collaborators at Private Universities (ACNC), the Italian Civil Code and the relevant EU and national laws and regulations in force.

Rome, 30th July 2024

Luiss Guido Carli
The General Manager
Giovanni Lo Storto



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