

Call for applications for Luiss Foundation Programme on Social Sciences (60 FC)

1. General rules

This Call for Application includes provisions managing the organization of the Luiss Foundation Programme on Social Sciences academic activities, the admission to the Programme and the enrollment procedures.

The Programme, totally held in English, is open to international students who have completed at least 11 years of secondary school studies and who need to acquire an additional year of schooling or to fulfill other prerequisites for enrolling in a Bachelor or a Single-Cycle Degree Program in Italy.

Students enrolled in the Foundation Programme will have the opportunity to attend introductory courses in Economics, Law, and Socio-Political studies, aiming to complete their basic education before admission to Italian universities. Through the proposed classes, students will also have the opportunity to complete their linguistic and subject preparation and become familiar with each subject's technical language.

The duration of the Programme is one academic year, from October 2025 to April 2026. Students who successfully complete Luiss Foundation Programme whose administrative position is in order will be awarded a certificate that can be considered to enroll to the first cycle of Luiss Undergraduate Programs and Single-Cycle Degree Programs, upon successfully passing one of Luiss admission selection's procedures for the academic year 2026/2027. The minimum number of students admitted to the Foundation Programme is 30: the course will start only if the minimum number is reached.

2. Organization of academic activities

For the academic year 2025/2026, the Foundation Programme will be a blended course: the first semester will be delivered via online synchronous classes, while the second semester will be delivered mainly online and students will be invited on campus for a period to live a student life experience. Continuous assessment by Professors and a final test characterize the course. In March/April 2026 (exact date to be confirmed), students will come to Luiss campus in Rome to attend some classes and the soft skills training. At the end of the programme, upon successfull registration of exams in the student career student will be awarded the final qualification of successful completion of Luiss Foundation Programme on Social Sciences. The non-attendance to the on-campus courses must be justified beforehand and accepted by the Foundation team, only if the students reach 80% of attendance to classes.

The study plan allows students to earn 60 Foundation Credits (FC) divided as follows:

- Introduction to Critical Thinking and Methodologies (3 FC)
- Introduction to Macro and Microeconomics (6 FC)
- Introduction to Computational Thinking (6FC)

LUISS



- Introduction to Public law (6 FC)
- Introduction to Social and Political Analysis (6 FC)
- Introduction to Private Law (6 FC)
- Fundamentals of Management (6 FC)
- Fundamentals of Investing (6 FC)
- Italian Language (9 FC)
- Language Empowerment and Academic Preparation (6 FC)

In case of subsequent enrolment in the first cycle of Luiss Undergraduate and Single-Cycle Degree Programs, the Foundation Credits cannot be recognized as CFUs (Italian Crediti Formativi Universitari).

Attendance is compulsory for at least 80% of Classroom activities' for each course. For exams registration, students are allowed to have only 20% of absence for each course.

The first semester will start on October 6th, 2025, while the second semester will start on January 19th, 2026 (exact dates to be confirmed).

For all details regarding the academic calendar, please refer to the Syllabus for the relevant academic year, available at the following <u>link</u>.

The learning process of each student will be regularly monitored through a continuous assessment based on closed-ended quizzes, open questions, interviews, or short essays concerning the main topics of the course, according to each teacher's assessment criteria, and a final test at the end of each course aimed at assessing the student's acquired knowledge.

3. Admission requirements

The admission procedure is open to students holding either EU or non-EU citizenship who by July 2025 will be awarded with a high school diploma deemed eligible for enrolling to the Foundation Programme.

Documents required for the admission request are the following:

- Copy of High School Diploma or equivalent;
 - In case of students still enrolled in their last year of high school, a copy of the most recent transcript of records, not older than three years max.;
- Copy of passport front page or ID document;
- English language proficiency certificate equivalent at least to CEFR level B2, confirmed by an English language certificate not older than three years max. We accept one of the following certificates:
 - TOEFL 72,
 - IELTS 5.5,
 - o Cambridge B2,



o Duolingo 100

Applicants who are not yet in possession of a High School diploma may submit in its place a transcript of records from their school, duly stamped and signed, attesting their status and the expected date of graduation. The document must be issued not earlier than 2023. All documents must be transmitted in either Italian or English.

Each application will be evaluated by the Admission board which – as its absolute discretion – will decide whether or not to admit each candidate taking into account the number of applications received and the quality of the application.

4. Application procedures and deadline

Students shall submit their application online via the website <u>from March 10th to September 12th,</u> 2025.

5. Enrollment

Admitted students will have to pre-enroll after the reception of the email with the relevant instructions by paying the first installment of the tuition fee within seven days from the communication of the outcome.

The pre-enrollment will remain on hold until the reception of original documentation regarding the validity and the eligibility of the study qualification possessed. The deadline to submit the documents specified below is **1**st **December 2025.**

Should the student fail to respect the pre-enrollment or the completion of enrollment deadlines, this will result in the position being discarded.

Any request to proceed after the deadline specified in this call for applications will not be considered. Indeed, under no circumstances will it be possible to remedy the situation after the expiry of the deadline, not even by paying a penalty.

6. Declaration of Value

During the phase of the finalization of enrollment, students will have to deliver the necessary documents related to their study title. Depending on the qualification, student can submit the CIMEA verification statement or the CIMEA Comparability statement no later than 1st **December 2025**.

In case of impossibility to obtain the above-mentioned documents, students may alternatively submit the Declaration of Value or the Apostille, which must be issued by the Italian Embassy or Consulate of the country to which the School system belongs. For more information on the applicable document please visit this <u>link</u>.



Please note that apostilles issued by notaries will not be accepted. Furthermore, translations must be performed by an official translator recognized by the Italian Embassy or Consulate in the country where the qualification was obtained.

If the required documents are not yet available, temporary proof of having submitted the request must be provided.

The deadline for submission of the documents related to the study title is **1**st **December 2025**. After this date, all pending positions will be automatically closed.

7. Tuition fees

The tuition fee for the Luiss Foundation Programme amounts to 6500 EUR, to be paid in two installments. The first installment must be paid by **within seven days from the communication of the outcome.**

The two installments are divided accordingly:

- 3500 EUR to pay to enroll within seven days from the communication of the outcome;
- 3000 EUR to pay during the first semester of the Programme and no later than 16th January 2026.

Failure to pay the first installment within the specified deadline will result in the automatic closure of the student's academic career.

With regards to the second installment please note that any failure to comply with the deadline for the payment will result in the exams not being registered.

Luiss offers three scholarships for international students. Notice of competition can be found on the dedicated Luiss' website.

8. Early bird discount

For all enrolments by April 30th 2025, students will receive a discount of 15% on the tuition fee of the Luiss Foundation Programme. The tuition fee reduction will be applied on the payment of the first installment.

9. Refund conditions

Students who leave Luiss Foundation Programme before the end of the course must fill out an Official Withdrawal Request form and return it to Luiss Foundation Team.



50% of the registration fee will be refunded in case of cancellation received by Luiss at <u>foundation@luiss.it</u> at least 15 days before the start of classes.

After the above-specified deadline students requesting a withdrawal will not receive a refund of the first instalment of the tuition fee.

10. Award of qualification

Students will be awarded the final qualification of successful completion of Luiss Foundation Programme at the end of the programme once all criteria for successful passing of all courses are met.

In the event of failing one or more exams from the first semester, the completion of the entire course will remain pending until the recovery session available at the end of the academic year.

Exams passed will be registered and certified only if the enrollment and documentation are in order.

In the event that Luiss Call for Applications for Undergraduate Degree Programs for the 2026/2027 a.y. foresees any bonus point related to the Luiss Foundation program participation, they will not be awarded in case of failure of one or more of the prescribed exams.

The certificate of completion of the Luiss Foundation Programme will be awarded to students who successfully complete the course and comply with all administrative regulations.

11. Information and clarification

Any requests for further information or clarification on the application can be addressed to the Luiss Foundation Programme team by emailing <u>foundation@luiss.it</u>.

For further details, please refer to Luiss Foundation Programme Regulations - 3rd Edition - Academic Year 2025/26 at the following <u>link</u>.



Rome, March 10th, 2025

Luiss Foundation Programme

Luiss

Libera Università Internazionale degli Studi Sociali Guido Carli

Viale Romania, 32 - 00197 Roma T +39 06 85225386

foundation@luiss.it www.luiss.it